

Appendix - File Naming Format

Revised: February 3, 2020

Category	Type	Description	Code	Folder	File Name	Scale	Model
Bridge	Basemap	Bridge	BS	Structures\..\Basemaps\	123456_BS	1:20	2D-Design
Bridge	Basemap	3D Model	KB	Structures\..\Basemaps\	123456_KB	1:20	2D-Design
Bridge	Sheet	Site Plan	SP	Structures\..\Sheets\	123456_SP	1:20	2D-Sheet
Bridge	Sheet	General Plan	SG	Structures\..\Sheets\	123456_SG	1:20	2D-Sheet
Bridge	Sheet	General Notes	SN	Structures\..\Sheets\	123456_SN	1:1	2D-Sheet
Bridge	Sheet	Estimated Quantities	SQ	Structures\..\Sheets\	123456_SQ	1:1	2D-Sheet
Bridge	Sheet	Staged Construction Details	SC	Structures\..\Sheets\	123456_SC	1:1	2D-Sheet
Bridge	Sheet	Removal	SV	Structures\..\Sheets\	123456_SV	1:1	2D-Sheet
Bridge	Sheet	Foundation Plan	SO	Structures\..\Sheets\	123456_SO	1:1	2D-Sheet
Bridge	Sheet	Rear Abutment	SR	Structures\..\Sheets\	123456_SR	1:1	2D-Sheet
Bridge	Sheet	Forward Abutment	SF	Structures\..\Sheets\	123456_SF	1:1	2D-Sheet
Bridge	Sheet	Piers	SI	Structures\..\Sheets\	123456_SI	1:1	2D-Sheet
Bridge	Sheet	Transverse Section	ST	Structures\..\Sheets\	123456_ST	1:1	2D-Sheet
Bridge	Sheet	Superstructure Details	SS	Structures\..\Sheets\	123456_SS	1:1	2D-Sheet
Bridge	Sheet	Deck Plan	SD	Structures\..\Sheets\	123456_SD	1:1	2D-Sheet
Bridge	Sheet	Railing	SA	Structures\..\Sheets\	123456_SA	1:1	2D-Sheet
Bridge	Sheet	Bearing	SB	Structures\..\Sheets\	123456_SB	1:1	2D-Sheet
Bridge	Sheet	Expansion Device Details	SX	Structures\..\Sheets\	123456_SX	1:1	2D-Sheet
Bridge	Sheet	Miscellaneous Details	SM	Structures\..\Sheets\	123456_SM	1:1	2D-Sheet
Bridge	Sheet	Reinforcing Steel List	SL	Structures\..\Sheets\	123456_SL	1:1	2D-Sheet
Bridge	Sheet	Sheeting	SH	Structures\..\Sheets\	123456_SH	1:1	2D-Sheet
Drainage	Basemap	Drainage	BD	Drainage\Basemaps\	123456_BD	1:20	2D-Design
Drainage	Sheet	Channel Cross Sections	XD	Drainage\Sheets\	123456_XD	1:20	2D-Sheet
Drainage	Sheet	Culvert Details	DC	Drainage\Sheets\	123456_DC	1:20	2D-Sheet
Drainage	Sheet	Details	DD	Drainage\Sheets\	123456_DD	1:20	2D-Sheet
Drainage	Sheet	Erosion Control	DE	Drainage\Sheets\	123456_DE	1:20	2D-Sheet
Drainage	Sheet	Miscellaneous Details	DM	Drainage\Sheets\	123456_DM	1:20	2D-Sheet
Drainage	Sheet	Notes	DN	Drainage\Sheets\	123456_DN	1:1	2D-Sheet
Drainage	Sheet	Plan and Profile or Plan	DP	Drainage\Sheets\	123456_DP	1:20	2D-Sheet
Drainage	Sheet	Profile	DF	Drainage\Sheets\	123456_DF	1:1	2D-Sheet
Drainage	Sheet	Quantity Table	DQ	Drainage\Sheets\	123456_DQ	1:1	2D-Sheet
Drainage	Sheet	Schematic Plan	DB	Drainage\Sheets\	123456_DB	1:20	2D-Sheet
Drainage	Sheet	Sub-Summary	DS	Drainage\Sheets\	123456_DS	1:1	2D-Sheet
Geotechnical	Basemap	Geotechnical	BI	Geotechnical\Basemaps\	123456_BI	1:20	2D-Design
Geotechnical	Sheet	Geohazard Boring Logs	YL	Geotechnical\Sheets\	123456_YL	1:1	2D-Sheet

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Geotechnical	Sheet	Geohazard Cover	YC	Geotechnical\Sheets\	123456_YC	1:1	2D-Sheet
Geotechnical	Sheet	Geohazard Cross Sections	YX	Geotechnical\Sheets\	123456_YX	1:20	2D-Sheet
Geotechnical	Sheet	Geohazard Lab Data	YD	Geotechnical\Sheets\	123456_YD	1:1	2D-Sheet
Geotechnical	Sheet	Geohazard Plan and Profile	YP	Geotechnical\Sheets\	123456_YP	1:20	2D-Sheet
Geotechnical	Sheet	Geohazard Profile	YF	Geotechnical\Sheets\	123456_YF	1:20	2D-Sheet
Geotechnical	Sheet	Soil Profile Cover	IC	Geotechnical\Sheets\	123456_IC	1:1	2D-Sheet
Geotechnical	Sheet	Soil Profile Cross Sections	IX	Geotechnical\Sheets\	123456_IX	1:20	2D-Sheet
Geotechnical	Sheet	Soil Profile Lab Data	ID	Geotechnical\Sheets\	123456_ID	1:1	2D-Sheet
Geotechnical	Sheet	Soil Profile, Plan and Profile or Plan	IP	Geotechnical\Sheets\	123456_IP	1:20	2D-Sheet
Geotechnical	Sheet	Soil Profile, Profile Only	IF	Geotechnical\Sheets\	123456_IF	1:20	2D-Sheet
Geotechnical	Sheet	Structure Foundation Exploration Boring Logs	ZL	Geotechnical\Sheets\	123456_ZL	1:1	2D-Sheet
Geotechnical	Sheet	Structure Foundation Exploration Cover	ZC	Geotechnical\Sheets\	123456_ZC	1:1	2D-Sheet
Geotechnical	Sheet	Structure Foundation Exploration Lab Data	ZD	Geotechnical\Sheets\	123456_ZD	1:1	2D-Sheet
Geotechnical	Sheet	Structure Foundation Exploration Plan and Profile	ZP	Geotechnical\Sheets\	123456_ZP	1:20	2D-Sheet
Geotechnical	Sheet	Structure Foundation Exploration Profile	ZF	Geotechnical\Sheets\	123456_ZF	1:20	2D-Sheet
Landscaping	Basemap	Landscaping	BL	Landscaping\Basemaps\	123456_BL	1:20	2D-Design
Landscaping	Sheet	Schematic Plan	PB	Landscaping\Sheets\	123456_PB	1:20	2D-Sheet
Landscaping	Sheet	Notes	PN	Landscaping\Sheets\	123456_PN	1:1	2D-Sheet
Landscaping	Sheet	Sub-Summary	PS	Landscaping\Sheets\	123456_PS	1:1	2D-Sheet
Landscaping	Sheet	Plan	PP	Landscaping\Sheets\	123456_PP	1:20	2D-Sheet
Landscaping	Sheet	Details	PD	Landscaping\Sheets\	123456_PD	1:20	2D-Sheet
Landscaping	Sheet	Miscellaneous Details	PM	Landscaping\Sheets\	123456_PM	1:20	2D-Sheet
Lighting	Basemap	Lighting	BH	Lighting\Basemaps\	123456_BH	1:20	2D-Design
Lighting	Sheet	Schematic Plan	LB	Lighting\Sheets\	123456_LB	1:20	2D-Sheet
Lighting	Sheet	Notes	LN	Lighting\Sheets\	123456_LN	1:1	2D-Sheet
Lighting	Sheet	General Summary	LG	Lighting\Sheets\	123456_LG	1:1	2D-Sheet
Lighting	Sheet	Sub-Summary	LS	Lighting\Sheets\	123456_LS	1:1	2D-Sheet
Lighting	Sheet	Plan	LP	Lighting\Sheets\	123456_LP	1:20	2D-Sheet
Lighting	Sheet	Quantity Table	LQ	Lighting\Sheets\	123456_LQ	1:1	2D-Sheet
Lighting	Sheet	Circuit Diagrams	LC	Lighting\Sheets\	123456_LC	1:20	2D-Sheet
Lighting	Sheet	Elevation Views	LE	Lighting\Sheets\	123456_LE	1:20	2D-Sheet
Lighting	Sheet	Details	LD	Lighting\Sheets\	123456_LD	1:20	2D-Sheet
Lighting	Sheet	Miscellaneous	LM	Lighting\Sheets\	123456_LM	1:20	2D-Sheet
MOT	Basemap	MOT	BM	MOT\Basemaps\	123456_BM	1:20	2D-Design
MOT	Sheet	Schematic Plan	MB	MOT\Sheets\	123456_MB	1:20	2D-Sheet

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Category	Type	Description	Code	Folder	File Name	Scale	Model
MOT	Sheet	Notes	MN	MOT\Sheets\	123456_MN	1:1	2D-Sheet
MOT	Sheet	Detour Plan	MD	MOT\Sheets\	123456_MD	1:20	2D-Sheet
MOT	Sheet	Sub-Summary	MS	MOT\Sheets\	123456_MS	1:1	2D-Sheet
MOT	Sheet	Typical Sections	MY	MOT\Sheets\	123456_MY	1:20	2D-Sheet
MOT	Sheet	Miscellaneous	MM	MOT\Sheets\	123456_MM	1:20	2D-Sheet
MOT	Sheet	Phase Details	MH	MOT\Sheets\	123456_MH	1:20	2D-Sheet
MOT	Sheet	Phase Plan and Profile or Plan	MP	MOT\Sheets\	123456_MP	1:20	2D-Sheet
MOT	Sheet	Profile	MF	MOT\Sheets\	123456_MF	1:20	2D-Sheet
MOT	Sheet	Quantity Table	MQ	MOT\Sheets\	123456_MQ	1:1	2D-Sheet
MOT	Sheet	Cross Sections	XM	MOT\Sheets\	123456_XM	1:20	2D-Sheet
Right-of-Way	Basemap	Right-of-Way	BR	RW\Basemaps\	123456_BR	1:20	2D-Design
Right-of-Way	Sheet	Legend	RL	RW\Sheets\	123456_RL	1:1	2D-Sheet
Right-of-Way	Sheet	Centerline Plat	RC	RW\Sheets\	123456_RC	1:20	2D-Sheet
Right-of-Way	Sheet	Property Map	RM	RW\Sheets\	123456_RM	1:20	2D-Sheet
Right-of-Way	Sheet	Summary of Additional RW	RS	RW\Sheets\	123456_RS	1:1	2D-Sheet
Right-of-Way	Sheet	RW Detail	RD	RW\Sheets\	123456_RD	1:20	2D-Sheet
Right-of-Way	Sheet	RW Topo	RT	RW\Sheets\	123456_RT	1:20	2D-Sheet
Right-of-Way	Sheet	RW Boundary	RB	RW\Sheets\	123456_RB	1:20	2D-Sheet
Right-of-Way	Sheet	Railroad Plat	RR	RW\Sheets\	123456_RR	1:20	2D-Sheet
Roadway	Basemap	3D Modeling	KM	Roadway\Basemaps\	123456_KM	1:20	2D-Design
Roadway	Basemap	Digital Terrain Model	KD	Roadway\Basemaps\	123456_KD	1:20	3D-Design
Roadway	Basemap	Geometry	BK	Roadway\Basemaps\	123456_BK	1:20	2D-Design
Roadway	Basemap	Superelevation	KS	Roadway\Basemaps\	123456_KS	1:20	2D-Design
Roadway	Basemap	Aerial Mapping	BA	Roadway\Basemaps\	123456_BA	1:20	3D-Design
Roadway	Basemap	Aerial and Ground Combined	BC	Roadway\Basemaps\	123456_BC	1:20	3D-Design
Roadway	Basemap	Roadway	BP	Roadway\Basemaps\	123456_BP	1:20	2D-Design
Roadway	Sheet	Title Sheet	GT	Roadway\Sheets\	123456_GT	1:1	2D-Sheet
Roadway	Sheet	Schematic Plan	GB	Roadway\Sheets\	123456_GB	1:20	2D-Sheet
Roadway	Sheet	Typical Sections	GY	Roadway\Sheets\	123456_GY	1:20	2D-Sheet
Roadway	Sheet	General Notes	GN	Roadway\Sheets\	123456_GN	1:1	2D-Sheet
Roadway	Sheet	General Summary	GG	Roadway\Sheets\	123456_GG	1:1	2D-Sheet
Roadway	Sheet	Maintenance Data	GJ	Roadway\Sheets\	123456_GJ	1:1	2D-Sheet
Roadway	Sheet	Sub-Summary	GS	Roadway\Sheets\	123456_GS	1:1	2D-Sheet
Roadway	Sheet	Calculations/Computations	GC	Roadway\Sheets\	123456_GC	1:1	2D-Sheet
Roadway	Sheet	Plan and Profile or Plan	GP	Roadway\Sheets\	123456_GP	1:20	2D-Sheet

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Category	Type	Description	Code	Folder	File Name	Scale	Model
Roadway	Sheet	Profile	GF	Roadway\Sheets\	123456_GF	1:20	2D-Sheet
Roadway	Sheet	Quantity Table	GQ	Roadway\Sheets\	123456_GQ	1:1	2D-Sheet
Roadway	Sheet	Superelevation Table	GE	Roadway\Sheets\	123456_GE	1:1	2D-Sheet
Roadway	Sheet	Pavement Details	GA	Roadway\Sheets\	123456_GA	1:20	2D-Sheet
Roadway	Sheet	Intersection/Interchange Details	GI	Roadway\Sheets\	123456_GI	1:20	2D-Sheet
Roadway	Sheet	Guardrail/Barrier Details	GR	Roadway\Sheets\	123456_GR	1:20	2D-Sheet
Roadway	Sheet	Drive Details	GD	Roadway\Sheets\	123456_GD	1:20	2D-Sheet
Roadway	Sheet	Miscellaneous	GM	Roadway\Sheets\	123456_GM	1:20	2D-Sheet
Roadway	Sheet	Fencing Plan	GX	Roadway\Sheets\	123456_GX	1:20	2D-Sheet
Roadway	Sheet	Grading Plan	XG	Roadway\Sheets\	123456_XG	1:20	2D-Sheet
Roadway	Sheet	Cross Sections	XS	Roadway\Sheets\	123456_XS	1:20	2D-Sheet
Signal	Basemap	Signals	BG	Signals\Basemaps\	123456_BG	1:20	2D-Design
Signal	Sheet	Notes	CN	Signals\Sheets\	123456_CN	1:1	2D-Sheet
Signal	Sheet	General Summary	CG	Signals\Sheets\	123456_CG	1:1	2D-Sheet
Signal	Sheet	Sub-Summary	CS	Signals\Sheets\	123456_CS	1:1	2D-Sheet
Signal	Sheet	Plan	CP	Signals\Sheets\	123456_CP	1:20	2D-Sheet
Signal	Sheet	Quantity Table	CQ	Signals\Sheets\	123456_CQ	1:1	2D-Sheet
Signal	Sheet	Details	CD	Signals\Sheets\	123456_CD	1:20	2D-Sheet
Signal	Sheet	Miscellaneous	CM	Signals\Sheets\	123456_CM	1:20	2D-Sheet
Survey	Basemap	Survey Field Book	FB	\Basemaps\	123456_FB	1:20	3D-Design
Survey	Basemap	Point Cloud	PC	\Basemaps\	123456_PC	1:20	3D-Design
Survey	Basemap	Field Digital Terrain Model	FD	\Basemaps\	123456_FD	1:20	3D-Design
Traffic Control	Basemap	Traffic Control	BT	Traffic\Basemaps\	123456_BT	1:20	2D-Design
Traffic Control	Sheet	Schematic Plan	TB	Traffic\Sheets\	123456_TB	1:20	2D-Sheet
Traffic Control	Sheet	General Notes	TN	Traffic\Sheets\	123456_TN	1:1	2D-Sheet
Traffic Control	Sheet	General Summary	TG	Traffic\Sheets\	123456_TG	1:1	2D-Sheet
Traffic Control	Sheet	Sub-Summary	TS	Traffic\Sheets\	123456_TS	1:1	2D-Sheet
Traffic Control	Sheet	Calculations/Computations	TC	Traffic\Sheets\	123456_TC	1:1	2D-Sheet
Traffic Control	Sheet	Plan	TP	Traffic\Sheets\	123456_TP	1:20	2D-Sheet
Traffic Control	Sheet	Quantity Table	TQ	Traffic\Sheets\	123456_TQ	1:1	2D-Sheet
Traffic Control	Sheet	Elevation Views	TE	Traffic\Sheets\	123456_TE	1:1	2D-Sheet
Traffic Control	Sheet	Details	TD	Traffic\Sheets\	123456_TD	1:20	2D-Sheet
Traffic Control	Sheet	Miscellaneous	TM	Traffic\Sheets\	123456_TM	1:20	2D-Sheet
Utilities	Basemap	Utilities	BU	Utilities\Basemaps\	123456_BU	1:20	2D-Design
Utilities	Sheet	Schematic Plan	UB	Utilities\Sheets\	123456_UB	1:20	2D-Sheet

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Category	Type	Description	Code	Folder	File Name	Scale	Model
Utilities	Sheet	Notes	UN	Utilities\Sheets\	123456_UN	1:1	2D-Sheet
Utilities	Sheet	General Summary	UG	Utilities\Sheets\	123456_UG	1:1	2D-Sheet
Utilities	Sheet	Sub-Summary	US	Utilities\Sheets\	123456_US	1:1	2D-Sheet
Utilities	Sheet	Calculations/Computations	UC	Utilities\Sheets\	123456_UC	1:1	2D-Sheet
Utilities	Sheet	Plan and Profile or Plan	UP	Utilities\Sheets\	123456_UP	1:20	2D-Sheet
Utilities	Sheet	Profile	UF	Utilities\Sheets\	123456_UF	1:20	2D-Sheet
Utilities	Sheet	Quantity Table	UQ	Utilities\Sheets\	123456_UQ	1:1	2D-Sheet
Utilities	Sheet	Elevation Views	UE	Utilities\Sheets\	123456_UE	1:20	2D-Sheet
Utilities	Sheet	Details	UD	Utilities\Sheets\	123456_UD	1:20	2D-Sheet
Utilities	Sheet	Miscellaneous	UM	Utilities\Sheets\	123456_UM	1:20	2D-Sheet
Wall	Basemap	Wall	BW	Structures\..\Basemaps\	123456_BW	1:20	2D-Design
Wall	Sheet	Schematic Plan	WB	Structures\..\Sheets\	123456_WB	1:20	2D-Sheet
Wall	Sheet	Calculations/Computations	WC	Structures\..\Sheets\	123456_WC	1:20	2D-Sheet
Wall	Sheet	Details	WD	Structures\..\Sheets\	123456_WD	1:20	2D-Sheet
Wall	Sheet	Elevation	WE	Structures\..\Sheets\	123456_WE	1:20	2D-Sheet
Wall	Sheet	Estimated Quantities	WQ	Structures\..\Sheets\	123456_WQ	1:1	2D-Sheet
Wall	Sheet	Foundation	WT	Structures\..\Sheets\	123456_WT	1:20	2D-Sheet
Wall	Sheet	Plan and Profile or Plan	WP	Structures\..\Sheets\	123456_WP	1:20	2D-Sheet
Wall	Sheet	Profile	WF	Structures\..\Sheets\	123456_WF	1:20	2D-Sheet
Wall	Sheet	Miscellaneous	WM	Structures\..\Sheets\	123456_WM	1:20	2D-Sheet
Wall	Sheet	Notes	WN	Structures\..\Sheets\	123456_WN	1:1	2D-Sheet
Wall	Sheet	Sheeting	WH	Structures\..\Sheets\	123456_WH	1:20	2D-Sheet
Wall	Sheet	Typical Section	WY	Structures\..\Sheets\	123456_WY	1:20	2D-Sheet
Wall	Sheet	Sub-Summary	WS	Structures\..\Sheets\	123456_WS	1:1	2D-Sheet
Wall	Sheet	Steel List	WL	Structures\..\Sheets\	123456_WL	1:20	2D-Sheet
Wall	Sheet	Cross Sections	WX	Structures\..\Sheets\	123456_WX	1:20	2D-Sheet

* Note:

Category represents engineering discipline

Type represents file type (Basemap / Sheet)

Description represents default file description

Code represents 2 character file code

Folder represents project sub-folder location

File Name represents file name with leading project PID number

Scale represents default scale for files

Model represents default model type for files (2D / 3D and Design / Sheet)